

## Tips to Eliminate the Passive Voice

*"Verbs are the most important of all your tools. They push the sentence forward and give it momentum. Active verbs push hard; passive verbs tug fitfully."* William Zinsser

1. Use strong nouns and active verbs.
2. Establish the subject does the action.
3. [Avoid to-be verbs](#) and the word **by**.
4. Consult with [Grammarly](#) or [ProWriting Aid](#) for assistance.
5. Change the order of sentences that use the word **as**. This often signifies a chronological problem or passive sentence.
6. Search for adverbs and rewrite to reflect strong nouns and active verbs.
7. Revise sentences to place adjectives (if needed) before the noun.
8. Reword sentences and phrases that begin with **it** or **there**.
9. Focus on deep POV and immerse the reader into the subject and action.
10. Speed up pacing.
11. [Word frequency counter](#).

Passive voice focuses on who is receiving the action instead of the sentence subject.

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